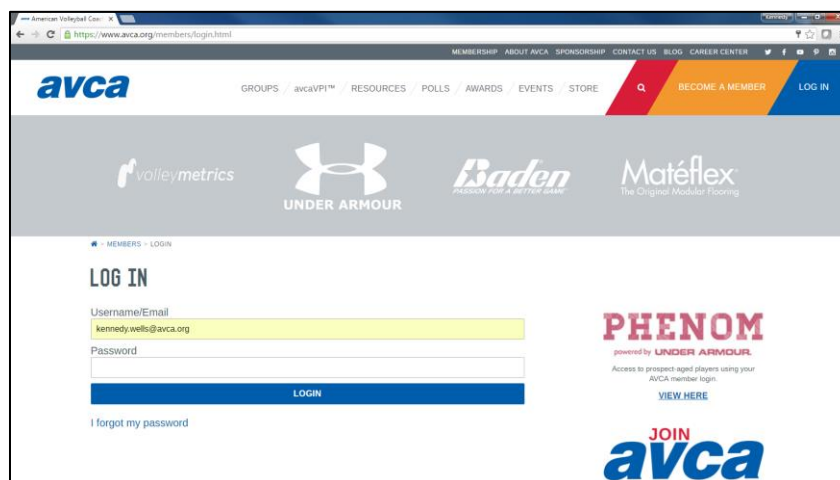


## American Volleyball Coaches Association Membership Profile Information

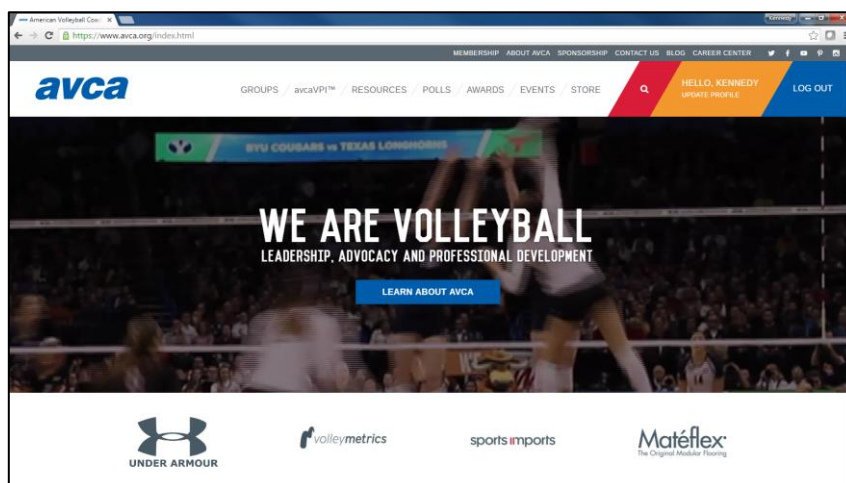


- Visit [www.avca.org](http://www.avca.org)
- Click the "LOG IN" link at the upper right corner of the home page.

### LOG IN SCREEN

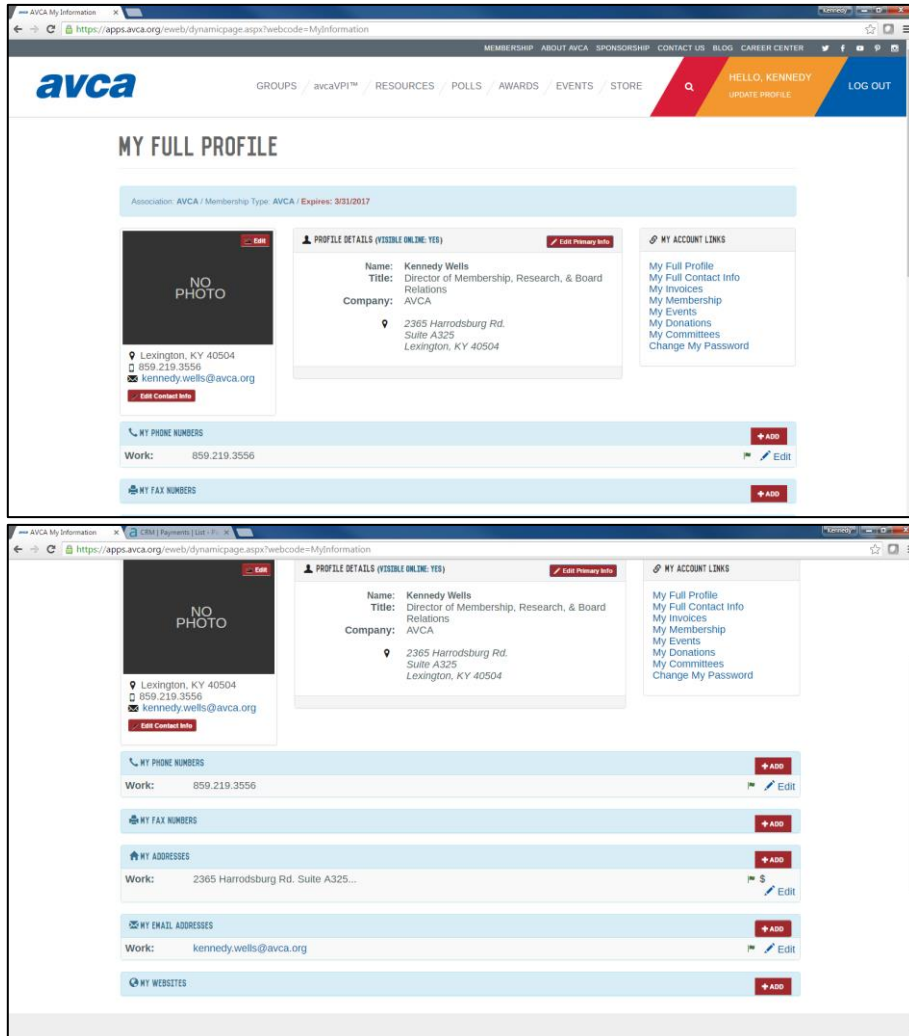


- Log In using your AVCA Membership Login & Password.



-In the upper right hand corner, look for "Hello, <Your First Name>"; underneath that link are the words "Update Profile". Click on "Hello, <Your First Name>".

**"YOUR "MY FULL PROFILE"** will appear. (2<sup>nd</sup> Screenshot is lower half of the same page)



Notable Features of MY FULL PROFILE include:

-**Edit your Contact Information** and/or **Edit your Primary Information**. *NOTE: "Company" information cannot be edited. Contact AVCA Member Services for questions regarding updating Company.*

-**"PROFILE DETAILS (VISIBLE ONLINE: \_\_)** – This feature will allow you to make your profile visible in the AVCA Membership Directory. *Of course, "YES" would be ideal.*

-**Option to add your PHOTO**. Click on the "Edit" button in the upper right corner of the Image/Photo Box; browse your files for your appropriate photo and "Upload Image Now!" A hi-resolution photo is recommended. CHEEEEEZZZ!

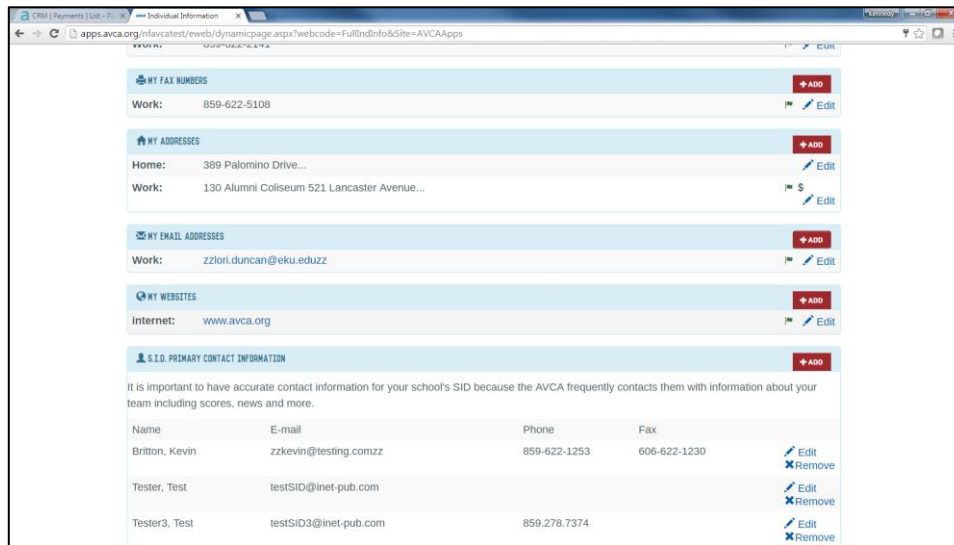
-**My Account Links:**

- An extremely useful feature is **My Invoices** will allow you to pull past invoices of any transaction you have made under your membership.

- Want to know your membership status, click on **My Membership** to reveal your membership status; including Join Date and Expiration Date.
- **My Committees** indicates the AVCA Committees that you are a part of. *If any Committee assignments have been omitted, please contact the AVCA Staff Liaison for that specific committee.*
- **Change My Password** will allow you to change your AVCA password for added security.

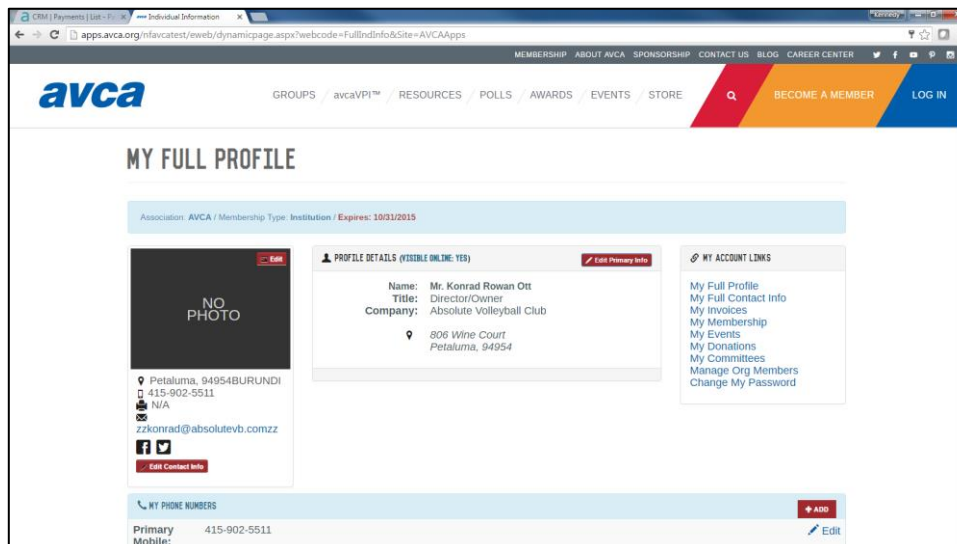
-Add your university, high school team, and/or club website address under **My Websites**.

## SPORTS INFORMATION DIRECTOR (S.I.D) Updates



-Accurate **contact information for your school/institution's Sports Information Director** is important to AVCA. Now **Head Coach** members can update and maintain S.I.D. information through their Member Profile so the AVCA can exchange information with your program about scores, news, awards/recognition information, and more. (Bottom of screenshot above.)

## AVCA ORGANIZATIONAL/INSTITUTIONAL Members



-Organizational and Institutional Members (Membership Primary Contact) that login will notice the **Manage Org Members** option that will allow updates to the membership roster making roster updates more manageable and efficient.

### **OVERVIEW**

Take a few minutes to browse the new **AVCA Membership Profile** tool to learn more about how this tool can add value to you as an AVCA member. This tool is a way for the American Volleyball Coaches Association to remain innovative when it comes to providing tools and services for you as a member of this Association.

We are hopeful that this is only the beginning for this member service tool.

If you have questions or feedback about the AVCA Membership Profile, please contact AVCA Member Services at 866-544-2822 or [members@avca.org](mailto:members@avca.org).

**Behind Every Great Team is a Great Coach, behind Every Great Coach is the AVCA!**

